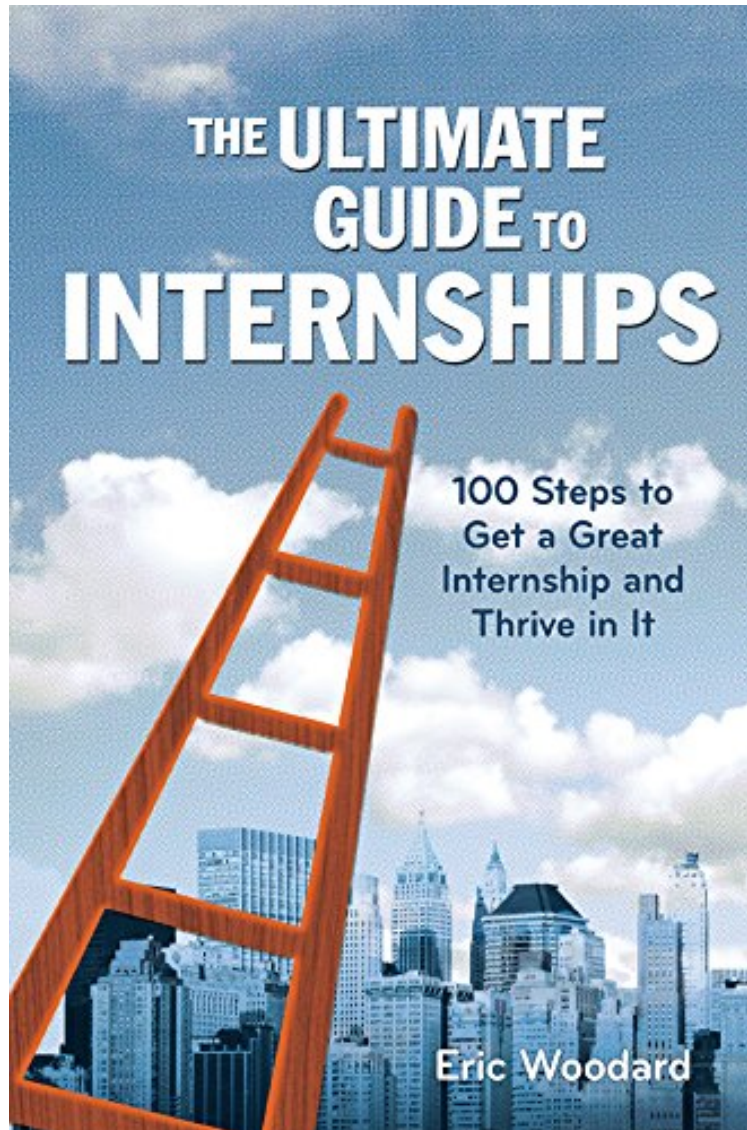


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The Ultimate Guide to Internships: 100 Steps to Get a Great Internship and Thrive in It (The Ultimate Guides)

Eric Woodard

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Discover the seminal book on turning your internship experience into a career-building launchpad for your future. Author Eric Woodard, who got his start as a star intern in the White House, has mentored hundreds of interns as they transition in their careers to something bigger and better. In these pages he lays out the basics of the internship game, the questions to ask when applying, and the best courses of action for turning an internship into a desirable career. Whether you're still in school, looking for a job after college, or this is your third career change, *The Ultimate Guide to Internships* will give you excellent professional guidance on getting to the next level, expertly covering such topics as: Identifying internships that will serve your personal career goals Distinguishing yourself as an applicant Knowing what to expect on the job Impressing your employer and superiors Networking effectively in the work environment Preparing yourself for any obstacles Transitioning to a full-time job And many more! Told with humor and honesty, Eric's advice always focuses on how to make the most of your position, be your best self, exceed others' expectations, and proudly stand out as the best intern in the office. For anyone who is ready to start their dream career, let *The Ultimate Guide to Internships* be your handbook as you begin your journey forward, one step at a time. Allworth Press, an imprint of Skyhorse Publishing, publishes a broad range of books on the visual and performing arts, with emphasis on the business of art. Our titles cover subjects such as graphic design, theater, branding, fine art, photography, interior design, writing, acting, film, how to start careers, business and legal forms, business practices, and more. While we don't aspire to publish a New York Times bestseller or a national bestseller, we are deeply committed to quality books that help creative professionals succeed and thrive. We often publish in areas overlooked by other publishers and welcome the author whose expertise can help our audience of readers.

About the Author Eric Woodard has created and managed internship programs at the White House, US Senate, and the State Department, and currently serves as Director of Internships and Fellowships at the Smithsonian. He holds a doctorate ABD in Human and Organizational Learning from George Washington University, and is the author of numerous books on internships focusing on practical steps students can implement immediately. He lives in Alexandria, Virginia.