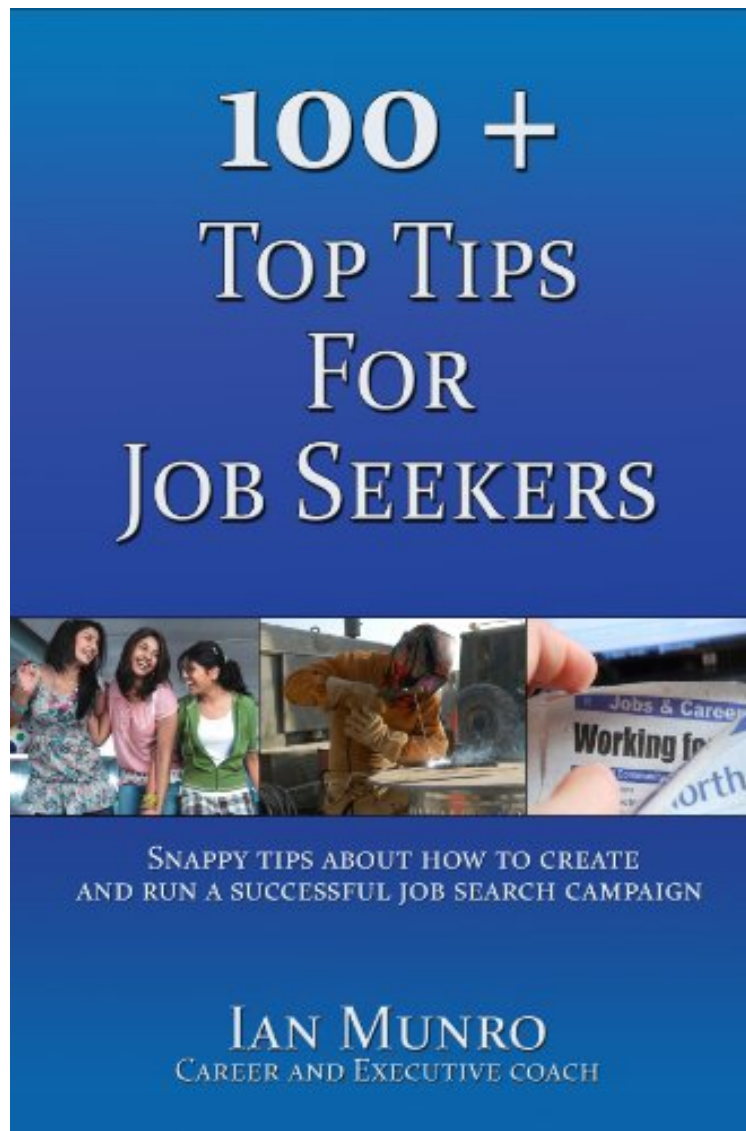


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guide to help you with the job seeking process. The book breaks down all areas of the process to make it an easy read. Really helpful tips which hadn't taken into account when job seeking. Must read for all job seekers!

This book will help YOU in the following ways; 1. Learning the Top 10 things you need to do - TODAY, 2. Giving you a process to identify what you really want to do next. 3. Writing a fantastic CV. 4. Effectively handling the four ways into the Job market; Adverts, Agencies, Networking and Direct Approach. 5. Winning at interview; Basic techniques, Answering questions, At the Interview. 6. Running a successful job search campaign. I have written this book in a "snappy" bullet point style so you get the answers right away. You are likely to be one of four types of people (in no particular order); 1) Have left full time education and cannot get a job, 2) Out of work and looking for a job, 3) In a job but unhappy with how things are going in your organisation, 4) Returning to work having brought up a family.